



Company: Whimsy - A Drop In Child Center

Position: Child Care Associate

Time: Part Time (under 24 hours per week)

Whimsy is a drop in care center for children aged 30 months til their 9th birthday. It is for short term, and often times, spur of the moment child care. Children stay no longer than 4 hours at a time and no more than 16 hours per week. We are seeking a person that can bridge the gap between the child mindset and the mindset of customer service for the parent. The ideal candidate will be positive and energetic in the planning and implementation of quick changing children activities. Will also be detail oriented to ensure a clean, bright environment as well as possess friendly, adult oriented soft skills to assist with parental concerns and interactions. After all, we are caring for everyones "center of the universe". Clients apply for and manage their online account and pre pay or fund their account online however personnel should be helpful in navigating toward a positive solution. There will be little to no cash transactions but there may be a card reader for in person funding of their account.

Work in a fast paced, always on your feet, energetic environment of good times and laughter with children between 2 and 9 years of age.

Establish and maintain positive reinforcement

Manage and facilitate the schedule of activities

Follow protocols for cleanliness and hygiene throughout the facility

Monitor and record changes to the items in the supply closet

Be prepared and professional for client facing interactions

Work closely with supervisor and other staff on all pertinent matters to foster a friendly, cohesive work environment

Qualifications:

Must be at least 18 and capable of passing a basic background check and any other State requirements for working in such an environment

Collegiate course work in the field preferred. Coming to us through a college work study program is ideal

Creativity, Leadership, are a plus.

Must possess communication skills (either written or verbal) both is preferable

Capable of being a great team member and making it a great place to work

Additional:

This position has a career path and potential for promotion. Compensation has built in increases after probationary period at 3, 6, and 12 month completions. This position will have an average part time monthly rate of pay of around \$1000 per month. With increases and promotions, and conversion to full time, this has potential to quadruple. A career mindset over

a job mindset is a must. We value personnel and consider everyone to be a potential long term member of a growing and sustaining family business.